



Onondaga County Department of Water Environment Protection

Project Planning Questionnaire

To be completed by applicants proposing projects where sanitary discharge will be conveyed and treated in the combined sanitary district.

The purpose of this questionnaire is to provide information to the Onondaga County Department of Water Environment Protection (DWEP) regarding the nature of the proposed project. This planning phase information provided is used by DWEP to assess proposed project demands placed on the wastewater conveyance and treatment process and to help us provide an efficient and prompt planning phase review of your proposed project.

Please provide all applicable information requested and return this form to the sender via email within three business days of receipt to assure proper assessment of the proposed project. This form does not replace any of the existing applications /permits required by the County, or local planning agencies, including Plumbing Control , required for the completion of your project.

Confidential/Proprietary information such as the name of an Industry/Business does not need to be provided, but the type of property use must be included.

Questions can be directed to Chuck Eggert, Sanitary Engineer, DWEP, at 435-5402 x 225 or CharlesEggert@ongov.net.

1. Applicant name: _____
2. What is the physical street address of the proposed project?

3. Is this address currently served by and using public sewer service?
Yes No
4. Is the property currently vacant?
Yes No
5. Will the use of this property/facility change from what it is today?
Yes No
6. Briefly describe the project and the final use of the property:

7. What is the name of the Engineer, Architect, or Design Professional representing the project?

8. What is the direct line phone number of the design professional?

9. For projects proposing a change in final use of the property what are the anticipated sanitary flow volumes (average gallons per day, and peak flow in gallons per hour)?

10. What is the net difference, if any, in average daily sanitary discharge flow volume between current and the proposed future use?

11. Does the applicant intend on using existing sewer laterals to discharge waste to the sanitary conveyance system, or are new sewer lateral(s) required/proposed?

12. Does the applicant anticipate the use of a private pump station to assist in waste discharge to the conveyance system?

Yes
No

13. Will the proposed property use include onsite commercial or institutional food preparation?

Yes
No

14. Will the property use cause the discharge of any non-sanitary wastes to the sanitary sewer?

Yes
No

Please note: Industrial Uses may be subject to additional review and permitting, please refer to <http://www.ongov.net/wep/we14.html> for additional information.

Signature: _____ Date: _____
 Name (please print) _____
 Mailing Address: _____
 Contact Phone: _____
 Email: _____